

**SPRUCE MEADOWS METROPOLITAN DISTRICT
REGULAR MEETING
(VIA TELECONFERENCE AND IN PERSON)**

Tuesday, November 14, 2023
1:00 P.M.

NOTICE OF REGULAR MEETING

This meeting will be held in person at 8700 Turnpike Drive, Suite 230, Westminster, Colorado and via teleconferencing and can be joined by following the directions below:

Zoom Meeting:

<https://us06web.zoom.us/j/83867900419?pwd=d0wzckhSNXpnV1lMV1FBTFZrc2VIQT09>

Meeting ID: 838 6790 0419

Passcode: 902708

Call: 1-720-707-2699

Scott Hasday, President	Term to May 2025
John Wahl, Treasurer	Term to May 2027
Todd Maul, Secretary	Term to May 2027
Cayle Townsend, Assistant Secretary	Term to May 2025
Dan Courtois, Assistant Secretary	Term to May 2027

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of Minutes from the September 7, 2023 Special Meeting (**enclosure**)
 - b. Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (**enclosure**)
 - c. Approval of Resolution Designating Meeting Notice Posting Location (**enclosure**)
 - d. Authorization of Renewal of Special District Association of Colorado Membership for 2024

7. Manager Matters

8. Legal Matters

- a. Discuss 2024 Meeting Schedule: Regular Meetings June 11, 2024 at 1pm and November 12, 2024 at 1pm (both in person and via Zoom) and Annual Meeting November 12, 2024 at 12:00 p.m. (both in person and via Zoom)
- b. Consider Adoption of 2024 Annual Administrative Resolution (**enclosure**)
- c. Discuss and Review Proposal for Renewal of General Liability Schedule and Limits and Property Schedule and Consider Approval and Authorization to Bind Coverage and Review Property Schedule (**enclosure**)
- d. Consider Adoption of Amended and Restated Resolution Public Records Request Policy (**enclosure**)
- e. Consider Approval of Independent Contractor Agreement with CoCal Landscape for Berm Easement Maintenance and Repairs (**enclosure**)
- f. Consider Approval of Independent Contractor Agreement with Atwell, LLC for Berm Engineering Staking (**enclosure**)
- g. Consider Approval of Independent Contractor Agreement with Atwell, LLC for Professional Engineering Services (**enclosure**)
- h. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District
- i. Discuss Resolution Adopting a Website Accessibility Policy
- j. Approval of Exclusion of Workers Compensation Coverage with Colorado Special Districts Property and Liability Pool

9. Financial Matters

- a. Consider Approval of Payables/Financials (**enclosure**)
- b. Conduct Public Hearing on 2023 Budget Amendment (**if needed**)
 - i. Consider Adoption of Resolution Amending 2023 Budget
- c. Conduct Public Hearing on 2024 Budget
 - i. Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
- d. Discuss Investment Direction

e. Discuss Obtaining Proposals for Reserve Study

10. Other Business

11. Adjourn